



APRIL 28, 2025

REQUEST FOR PROPOSAL No.: SWNRH/2024/2025/CS/01

FOR

**Procurement of Experienced Architectural Consultancy for pre contract services
constructed building Project (PHASE 1-OPD Complex).**

The St. Walburg's Nyangao Referral Hospital has set aside funds from its own source and intends to apply part of the proceeds of these funds to cover eligible payments during the financial year 2025. It is intended that part of the proceeds of the fund will be used to cover eligible payment under the contract for the Construction of New Building to be built at St. Walburg's Nyangao Referral Hospital compound in Mtama District Council - Lindi Region. We recognize the importance of having a reliable and experienced architectural firm to provide comprehensive pre-contract services. We have identified several key areas where we believe your expertise would greatly benefit the project: The St. Walburg's Nyangao Referral Hospital now invites eligible and interested firm who adhere to the below requirement.

1. Consulting firm registered with the Architectural and Quantity Surveyors Registration Board (AQRB) with all legal documents (including Business License, VAT Registration, Tax clearance, Power of attorney) to carry out the pre-contract for the said above work.
2. Interested Consultants must provide information indicating their qualifications for performing the services. Such information may include brochures, Descriptions of assignments of similar nature in the last 3 years, Experience in similar conditions, Availability of appropriate managerial and technical skills among staff related to the assignment and financial capabilities etc. For each completed project, the Consultants shall provide the name and address of the Client, Start and completed dates, and name(s) of lead and associate firms. Cited projects with insufficient information will not be considered.
3. Interested Company from Tanzania must provide information indicating that they are qualified and with capacity to manage Hospital projects in District level hospital and above by submitting updated Curriculum Vitae (CV), descriptions of similar assignments, experience in similar conditions, and relevant skills should be submitted through email address tender.nyangaohospital@gmail.com or manually/Physical at St. Walburg's Nyangao Referral Hospital on or before Monday 5th May 2025 at 1:30 PM
4. Fee proposal: Interested firms should attach contract value with respective breakdown of the proposed fee for the said activities.
5. Expression of Interest in Writing must be delivered to the address **Secretary of the Tender Committee, St. Walburg's Nyangao Referral Hospital P.O.Box 1002 - Lindi, or tender.nyangaohospital@gmail.com** Eol will be opened promptly thereafter in public and in the presence of Consultants' representatives who choose to attend the opening at **the St. Walburg's Nyangao Referral Hospital Conference room No 1.**
6. CV's will be evaluated on the basis of the criteria shown in the Request for Proposal. Only individual Consultant ranked first in the evaluation shall be engaged (depending on their availability) to carry out the assignments from the financial year 2025/2026.

7. Any request for clarification with regard to this assignment shall be addressed manually provided not less than five (5) days before deadline for submission. The Employer shall respond to clarifications received within three (3) working days from the date of receipt of query.
8. Late Expression of Interest, a portion of an Expression of Interest, an electronic Expression of Interest, and an expression of Interest not received, or an Expression of Interest not opened at the opening ceremony shall not be accepted for evaluation irrespective of the circumstances.

We kindly request that you provide us with a detailed quotation for the above-mentioned Pre-contract services. Additionally, please include any relevant terms, conditions, and estimated time lines for the completion of each service. Furthermore, attach your company profile with all legal and professional documents for doing architectural business in Tanzania.

We would greatly appreciate if you could submit the quotation not later than Monday 5th May, 2025 during normal working hours 1:30PM hour's local time, allowing us sufficient time to review and make a decision. **Should you have any questions or require further clarification on our requirements, please do not hesitate to reach out to us.** We are eager to discuss any aspects of the project that may help facilitate the quotation process.

Issued By:-



Medical Officer Incharge
St. Walburg's Nyangao Referral Hospital